“Program Director’s Survival Kit”

When the CAAHEP Board of Directors and Chairs of the Committees on Accreditation gathered for their leadership conference in January 2007, one of the exercises was to identify and prioritize the three most important things they wanted to see CAAHEP accomplish in the next three years. One of the top items was the development of what the group called “a Program Director’s Survival Kit.” At their meeting last fall, the CAAHEP Board approved a proposal to move forward on such a project.

So, CAAHEP’s project to develop an online tool to train and advise Program Directors about the accreditation process is underway. When it is finished later this year, it will be a companion service to the Site Visitor Quiz and, like the quiz, it will be found on the CAAHEP website.

The process begins with a committee of 8 people -- deans, program directors and CoA leaders and staff -- who will meet in Clearwater, FL from February 28 through March 2 to determine the content, write much of the first draft, and more. These 8 people also will record short video segments that will appear at various points in the Program Director tool to advise program directors.

When that meeting is through, the draft text will go through at least two and probably three revisions. Each time, dozens of program directors and others will review the text to make suggestions that assure the finished product is understandable, complete, and useful. The final version is scheduled to appear on the CAAHEP website in September.

Would you like to be a reviewer? Please e-mail our consultant who is coordinating the project, Jim Mecklenburger, at the CAAHEP office (jim@caahep.org) and he’ll gladly include you on the list of people who will receive draft copies.

Do you have thoughts about this service? By all means e-mail Jim Mecklenburger at the CAAHEP office. Just to get you thinking, here are a few of the questions that the 8-person Steering Committee will address at their meeting:

- What is the best advice we can offer to program directors as they anticipate, navigate, and complete the accreditation process?

- Are there pitfalls to avoid during a self-study? Are there tips to speed the process? Are there best practices that assure a good self-study? Are there best practices that assure that the program gets the most value out of doing a self study?

- What practices assure a successful site visit?

- What problems do program directors experience? What myths, anxieties or concerns can misguide program directors?

- What background information -- about accreditation, CAAHEP, standards, et al -- do program directors need to know?

If you’ve got good answers, let us hear from you!
Calendar of Events

February 2008

12: Committee on Accreditation of Specialist in Blood Bank Technology Schools, Conference Call

26: National Commission on Orthotic and Prosthetic Education, Orlando, FL

27—Mar 2: Committee on Accreditation for Respiratory Care, Bedford, TX

March 2008

7: Joint Review Committee—Diagnostic Medical Sonography, Conference Call

11: Committee on Accreditation of Specialist in Blood Bank Technology Schools, Conference Call

21: CAAHEP BOARD OF DIRECTORS—Conference Call

April 2008

5: Joint Review Committee—Cardiovascular Technology, Bedford, TX

8: Committee on Accreditation of Specialist in Blood Bank Technology Schools, Conference Call

12: Accreditation Committee—Perfusion, Orlando, FL

25-26: CAAHEP BOARD OF DIRECTORS, LAS VEGAS, NV

27-28: CAAHEP ANNUAL MEETING, LAS VEGAS, NV

29: CAAHEP Workshop on Emergency Preparedness, Las Vegas, NV

May 2008

2: Committee on Accreditation for the EMS Professions, Conference Call

13: Committee on Accreditation of Specialist in Blood Bank Technology Schools, Conference Call

16: CAAHEP BOARD OF DIRECTORS, Conference Call

June 2008

10: Committee on Accreditation of Specialist in Blood Bank Technology Schools, Conference Call

July 2008

8: Committee on Accreditation of Specialist in Blood Bank Technology Schools, Conference Call

9-13: Committee on Accreditation for Respiratory Care, Phoenix, AZ

24-25: CAAHEP BOARD OF DIRECTORS, DENVER, CO

26-27: CAAHEP COA SUMMER WORKSHOP, DENVER, CO

31-Aug 2: Joint Review Committee—Diagnostic Medical Sonography, St. Paul, MN

August 2008

12: Committee on Accreditation of Specialist in Blood Bank Technology Schools, Conference Call

September 2008

9: Committee on Accreditation of Specialist in Blood Bank Technology Schools, Conference Call

19: CAAHEP BOARD OF DIRECTORS, Conference Call

October 2008

3: Committee on Accreditation of Specialist in Blood Bank Technology Schools, Montreal, Quebec, Canada

28: CoA—Electroneurodiagnostic Technology, Conference Call

30-Nov 2: CAAHEP BOARD OF DIRECTORS

If you have any additions, deletions or changes for the calendar please contact CAAHEP at 727-210-2350 or schroeder@caahep.org
### Accreditation Actions - November 16, 2008

#### Electroneurodiagnostic Technology

**Initial**
- Cuyahoga Community College, Parma, OH

#### Emergency Medical Services Personnel

**Initial**
- CCHS/EMSTA Consortium for EMS, El Cajon, CA (Paramedic)
- Front Range Community College, Westminster, CO (Paramedic)

**Continuing**
- Bellingham Technical College, Bellingham, WA (Paramedic)
- Butte-Glenn Community College, Oroville, CA (Paramedic)
- Century College, White Bear Lake, MN (Paramedic)
- IHM Health Studies, St. Louis, MO (Paramedic)
- Lake City Community College, Lake City, FL (Paramedic)
- St. Cloud Technical College, St. Cloud, MN (Paramedic)
- UCLA Daniel Freeman, Inglewood, CA (Paramedic)
- University of Cincinnati-Raymond, Cincinnati, OH (Paramedic)
- University of Mississippi Medical Center, Jackson, MS (Paramedic)

**Probation**
- Brazosport College, Lake Jackson, TX (Paramedic)

#### Medical Assistant

**Continuing**
- Allegany College of Maryland, Cumberland, MD (Associate Degree)
- Baker College, Clinton Township, MI (Certificate)
- Bradford School, Columbus, OH (Associate Degree)
- Central Florida College, Winter Park, FL (Associate Degree)
- Computer Career Center, El Paso, TX (Associate Degree)
- Everest College, San Jose, CA (Diploma)
- Fox Valley Technical College, Oshkosh, WI (Diploma)
- Glen Oaks Community College, Centreville, MI (Certificate)
- Iowa Lakes, Spencer, IA (Diploma)
- Ivy Tech Community College, Anderson, IN (Certificate)
- Johnston Community College, Smithfield, NC (Diploma)
- Kaplan Career Institute, Harrisburg, PA (Associate Degree)
- Medical Careers Institute, Newport News, VA (Associate Degree)
- Minneapolis Business College, Roseville, MN (Associate Degree)

**Probation**
- Wenatchee Valley College, Wenatchee, WA (Certificate)

#### Surgical Assistant

**Initial**
- Tulsa Technology Center, Tulsa, OK
- Wayne County Community College-Western Campus, Belleville, MI

**Surgical Technology**

**Initial**
- Brown Mackie College-Michigan City, Michigan City, IN
- Covenant Health System, Lubbock, TX
- Des Moines Community College-Urban/Des Moines Camp, Des Moines, IA
- Indiana Business College-Northwest Campus, Indianapolis, IN
- James Rumsey Technical Institute, Martinsburg, WV
- Keiser Career College, Greenacres, FL
- Kingsborough Community College, Brooklyn, NY
- McCann School of Business and Technology-Hazelton, Hazelton, PA
- MedVance Institute-Nashville, Nashville, TN
- Moultrie Technical College, Tifton, GA
- National College-Indianapolis, Indianapolis, IN
- North Florida Institute, Orange Park, FL
- Western Career College-Citrus Heights, Citrus Heights, CA
- Western Career College-San Jose, San Jose, CA

**Continuing**
- Aiken Technical College, Aikem, SC
- Amarillo College, Amarillo, TX
- Central Technology Center, Drumright, OK
- Concorde Career College-Aurora, Aurora, CO
- Concorde Career College-Memphis, Memphis, TN
- Conemaugh Health System, Johnstown, PA
- Delgado Community College, New Orleans, LA
- Dyersburg State Community College, Dyersburg, TN
- Hillyard Technical Center, St. Joseph, MO
- Ivy Tech Community College-Kokomo, Kokomo, IN
- Lancaster General College of Nursing and Health Sciences, Lancaster, PA
- Madisonville Community College, Madisonville, KY
- Manchester Community College, Manchester, CT
- MedVance Institute- Lauderdale Lakes, Lauderdale Lakes, FL
- MedVance Institute-Baton Rouge, Baton Rouge, LA
- MedVance Institute-Houston, Houston, TX
- MedVance Institute- Palm Springs, Palm Springs, FL
- Metropolitan Community College-Pioneer Campus, Kansas City, MO
- Montgomery County Community College, Pottstown, PA
- North Central Texas College, Corinth, TX
- Oklahoma Health Academy, Moore, OK
- Platt College-Oklahoma City, Oklahoma City, OK
- Quincy College, Quincy, MA
- Southeastern Technical College, Vidalia, GA
- St. Joseph Regional Health Center, Bryan, TX
- Stony Brook University, Stony Brook, NY
- Wayne County Community College-Western Campus, Belleville, MI
- Western Nevada Community College, Carson City, NV

**Probation**
- Academy of Healthcare Professions, Houston, TX
- Miller-Motte Technical College-Charleston, N. Charleston, SC
Accreditation Actions - January 18, 2008

Blood Bank Technology
Initial
Community Blood Center/Community Tissue Services, Dayton, OH

Cardiovascular Technology
Initial
Cardiovascular Technology Training Inc., Lacombe, LA (Non-Invasive Cardiology)
Cardiovascular Technology Training Inc., Lacombe, LA (Non-Invasive Peripheral)

Continuing
Orange Coast College, Costa Mesa, CA (Non-Invasive Cardiology)
Sentara School of Health Professions, Chesapeake, VA (Invasive Cardiology)
Sentara School of Health Professions, Chesapeake, VA (Non-Invasive Cardiology)
Sentara School of Health Professions, Chesapeake, VA (Non-Invasive Peripheral Cardiology)
Spokane Community College, Spokane, WA (Invasive Cardiology)
Spokane Community College, Spokane, WA (Non-Invasive Cardiology)

Diagnostic Medical Sonography
Initial
BryanLGH College of Health Sciences, Lincoln, NE (general)
Harper College, Palentine, IL (cardiac)
Harper College, Palentine, IL (general)
Ogeechee Technical College, Statesboro, GA (cardiac)
Southwestern Community College, Sylva, NC (general)

Continuing
Boise State University, Boise, ID (general)
Columbia St. Mary’s, Milwaukee, WI (general)
Columbia St. Mary’s, Milwaukee, WI (vascular)
Community College of Southern Nevada, Las Vegas, NV (cardiac)
Community College of Southern Nevada, Las Vegas, NV (general)
Delgado Community College, New Orleans, LA (general)
Florida Hospital College of Health Sciences, Orlando, FL (cardiac)
Florida Hospital College of Health Sciences, Orlando, FL (general)
Florida Hospital College of Health Sciences, Orlando, FL (vascular)
John A. Logan College, Carterville, IL (cardiac)

Electroneurodiagnostic Technology
Initial
Catawba Valley Community College, Hickory, NC

Emergency Medical Services Personnel
Continuing
Akron General Medical Center, Akron, OH (Paramedic)
Cowley County Community College, Winfield, KS (Paramedic)
University of TX Southwestern/El Centro Community, Dallas, TX (Paramedic)
Wallace Community College, Dothan, AL

Medical Assistant
Initial
Westwood College, Atlanta, GA (Diploma)

Continuing
Kaplan University, Davenport, IA (Associate Degree)
Knox County Career Center, Mt. Vernon, OH (Diploma)
Mt. Hood Community College, Gresham, OR (Associate Degree)
Portage Lakes Career Center, Green, OH (Certificate)

Medical Illustration
Continuing
University of Illinois at Chicago, Chicago, IL

Perfusion Education
Continuing
Midwestern University, Glendale, AZ

Polysomnographic Technologist
Initial
Pitt Community College, Greenville, NC (Associate Degree)
Pitt Community College, Greenville, NC (Certificate)

Respiratory Care
Initial
Concorde Career College, Garden Grove, CA (Associate Degree) (Advanced)
Griffin Technical College, Griffin, GA (Certificate) (Polysomnographic)

Continuing
Bethany Medical Center-Kansas City, Kansas City, KS (Associate Degree)
Cape Girardeau Career & Technical Center, Cape Girardeau, MO (Associate Degree)
Collin County Community College, McKinney, TX (Associate Degree) (Advanced)
Community College of Philadelphia, Philadelphia, PA (Associate Degree)
El Paso Community College, El Paso, TX (Associate Degree) (Advanced)
Fresno City College, Fresno, CA (Associate Degree) (Advanced)
Genesee Community College, Batavia, NY (Associate Degree) (Advanced)
Kaskaskia College, Centralia, IL (Associate Degree) (Advanced)
“Focus on the Future”

Join us at the Embassy Suites in Las Vegas, Nevada for a very special event:
“Focus on the Future”

Part I:
April 27-28, 2008 -- the 14th Annual Meeting of CAAHEP (see below).

Part II:
April 29, 2008 -- “Teaching the Unthinkable: Incorporating Emergency Preparedness into the Curriculum” (see page 7 for more details)

Come for either part – or register for the entire event at a significant savings!
Registration material available at www.caahep.org

CAAHEP Annual Meeting to “Focus on the Future”

• The U.S. Secretary of Education’s Commission on the Future of Higher Education

• A new book from the Council for Higher Education Accreditation on the Future of Quality Assurance

• An exploration of the future workforce — the “millennial generation”

These are just a few of the future-focused topics on the agenda for the 14th Annual Meeting of the Commission on Accreditation of Allied Health Education Programs. The meeting begins with a luncheon on Sunday, April 27, 2008 at the Embassy Suites-Convention Center Hotel in Las Vegas, Nevada. The CAAHEP meeting ends with a reception at 5:30 pm on Monday, April 28th.

This Annual Meeting of CAAHEP also will, of course, include the usual business of the Commission such as bylaws amendments, elections, informational updates and awards.

One of our most popular agenda items in years past will also return: “Spotlight on CAAHEP Professions.” This year we will focus on Electroneurodiagnostic Technology, Orthotics and Prosthetics and Surgical Technology.

Registration and more details available at www.caahep.org.

Have you checked out the CAAHEP Site Visitor Quiz?

Go to www.caahep.org and click on the “Take the Site Visitors Quiz” icon.

• It’s fun!
• It’s free!
• It’s informative!
AMA's Health Care Careers Directory expands

Your career in health care starts here; over 8,000 educational program listed

December 19, 2007

Chicago, IL—Are you interested in learning more about careers in health care? Or seeking a list of health professions educational programs?

Then turn to the new 2008-2009 edition of the Health Care Careers Directory, from the American Medical Association (AMA). Formerly known as the Health Professions Career and Education Directory, the new Directory now includes Dentist, Nurse, Optometrist, Pharmacist, Physician, Podiatrist, Psychologist, Veterinarian, and Veterinary Technologist and Technician.

“The Directory is now more than ever the number-one resource for information on the diverse career opportunities in the health care field,” said Paul H. Rockey, MD, MPH, director of the AMA Division of Graduate Medical Education.

This updated edition includes information on 8,119 educational programs covering 77 health care careers.

Program data are displayed in a chart format, allowing you to quickly and easily compare various programs and find the one you’re seeking. Chart data include class capacity, start dates, program length(s), tuition, academic award(s) granted, and availability of evening/weekend courses.

In addition to a complete listing of all accredited programs, with program name, address, and contact information, the Directory includes a handy description of each profession’s job duties, required education, and average salary.

The experts agree: A 2006 review by Doody’s Review Service awarded the Directory a perfect 5-star ranking (received by only 8% of books reviewed) and called the Directory an “outstanding resource,” a “must have” for all libraries, and a “highly recommended resource for healthcare professionals.”


To order your copy, call 800 621-8335 or see www.ama-assn.org/ama/pub/category/3991.html#5

To receive a copy of the order form, send an e-mail to meded@ama-assn.org. For fastest service, be sure to specify the phrase "HPCED" in the e-mail’s subject line.

Note: If your institution has one or more CAAHEP-accredited programs, your CEO will be receiving a complimentary copy of this Directory, courtesy of CAAHEP.
TEACHING THE UNTHINKABLE
Incorporating Emergency Preparedness into the Curriculum: Thinking about what to teach, and how to teach it to health science students

TEACHING THE UNTHINKABLE is a workshop created by CAAHEP especially for Program Directors, Faculty and Administrators of Health Science Education Programs. It's an opportunity to catch up with the latest developments in emergency preparedness and, especially, to think carefully about how to teach about emergency preparedness. Attendees will learn from experts and work with fellow attendees to consider educational options. This intensive event helps attendees develop a new network of colleagues, provides some curriculum maps to this field, offers a look at new accreditation language, includes a copy of the first and only textbook in this emerging field, and suggests ways to access local and Internet resources.

Where?  In the Embassy Suites - Convention Center Hotel in Las Vegas, NV
When?  Tuesday, April 29 – 9:00 am – 5:00 pm
Who?  Program Directors, Faculty and Administrators of Health Science Educational Programs, and Educational Leaders in professions

The fee for this workshop is $169 which includes a copy of the first (and at this moment only) textbook for health science programs on this topic: Emergency Preparedness for Health Professionals. There is a special price for anyone who wishes to attend both the CAAHEP Annual Meeting and this workshop — go to www.caahep.org for registration details.

•  Keynote Session: Why Teach Health Professionals about Emergency Preparedness? (What’s It Got To Do With Me?)
•  Examples of existing training efforts including the American Medical Association's National Disaster Life Support Program and other curricula being developed.
•  Time and opportunities for questions, for sharing with colleagues and experts, and for debating issues during roundtable discussions.

This one-day workshop grows from a similar event last October in Chicago which CAAHEP will be taking on the road!

TEACHING THE UNTHINKABLE workshops are also planned for Atlanta on May 5-6, and for Los Angeles and Dallas in October. Watch the CAAHEP website for details. Also, look for announcements about The Teaching the Unthinkable DVD coming from CAAHEP.
Who are “the Millennials”?

One of the more interesting elements of the upcoming CAAHEP Annual Meeting promises to be two sessions that will look in depth at the so-called “millennial generation” by Dr. Mark Taylor. Dr. Taylor is an educator dedicated to the success of “Generation NeXt” in school and at work. He helps colleges and universities better understand and serve our students for learning, development, persistence and successful transition into the after college world, and he helps workplaces better integrate and manage these new employees. His pragmatic information and suggestions, grounded in data, has made Dr. Taylor a popular speaker, workshop leader and training consultant with numerous schools, colleges, businesses and professional organizations across the country. Here is a “sneak peek” at his sessions:

**Generation NeXt Comes to School**
Who exactly are these young people from Generation NeXt, the cohort of traditionally aged students and entry level employees up to 26 years old? Are they really as different as they appear to be? How do their self-esteem and self-importance issues, consumer expectations, parents, use of technology and styles of interacting impact their academic, success? What can we do to keep them in school and ensure their meaningful academic success and workplace readiness, especially in programs with as much public interest and responsibility as the health care professions?

**Managing for Success in the Multigenerational Workplace: Generation NeXt Goes to Work**
Issues of managing “mixed” generational groups, and the readiness of young people and recent graduates to enter the workforce, have become a major concern for many businesses. Schools are also especially interested in how to best prepare students to go to work, and how to get everyone on campus on the same page so that workforce readiness is a meaningful outcome goal for higher education.