Commission on Accreditation of Allied Health Education Programs

22nd CAAHEP Annual Meeting

April 10-11, 2016
Memphis Westin Beale Street
Memphis, TN
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Sunday – April 10th

12:00 – 1:15 PM  Welcome Luncheon
   Introductions and Preliminary Nominating and Elections Report

1:30 – 2:00 PM  A Look to the Future… CAAHEP’s Strategic Plan

2:00 – 2:45 PM  The Bigger Picture: What Does the Future Hold for Higher Education?
   Martin Van Der Werf, Associate Director, Editorial & Postsecondary Policy
   Georgetown University Center on Education and the Workforce

2:45 – 3:00 PM  Break

3:00 – 4:15 PM  Concurrent Sessions

1) “Speed Dating for Commissioners”
   Connect with your fellow Commissioners and learn what the predominant issues are. This session is for Commissioners only – questions that might be discussed will be emailed in advance.

2) “Questions and Answers with representatives from CoAs” (for program directors, faculty, deans)
   Here’s your chance to meet with leaders of CAAHEP’s largest Committees on Accreditation:
   Diagnostic Medical Sonography
   Emergency Medical Services Professions
   Medical Assisting
   Surgical Technology

4:15 – 5:15 PM  Spotlight on CAAHEP Professions
   Diagnostic Medical Sonography
   Polysomnographic Technology (Sleep Techs)

5:30 – 7:30 PM  Welcome Reception
### Monday, April 11th

**7:45 – 8:45 AM**  
**Breakfast with issue roundtables**  – Look for a topic of interest to you

**9:00 – 10:00 AM**  
**Update on Issues in Washington**  – Jay Vaughan, J.D., partner in the Education practice group and leader of the Accreditation Practice for Cooley, a national law firm with 900 lawyers across 12 offices in the US, China and Europe.

**10:00 – 10:15 AM**  
Break

**10:15 – 11:15 AM**  
**CBE: Shared Design Elements & Emerging Practices: the largest scale survey ever conducted on the state of competency based education**  – Erin Knepler, Associate Director, Higher Education and Workforce Programs, Public Agenda; and Charla Long, Executive Director, Competency Based Education Network (C-BEN).

**11:15 AM – 12:00 PM**  
**Commission Business Meeting**

**12:15 – 1:30 PM**  
**Awards Luncheon**  
**Tribute to William W. Goding and Presentation of the William W. Goding Award for Exceptional Service**  
**Presentation of the President’s Citation**

**1:45 – 2:45 PM**  
**“Best Practices” for Accreditors in Assessing Competency Based Education**  – Erin Knepler and Charla Long

**2:45 PM**  
Wrap-up and Adjourn

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**Join us for next year’s Annual Meeting**

**April 23-24, 2017**

**JW Marriott Buckhead**

**Atlanta, GA**
Martin Van Der Werf is the Associate Director for Editorial and Postsecondary Policy at the Georgetown University Center on Education and the Workforce. He helps write and edit the center’s reports, and speaks frequently about the issues facing higher education, and the changing learning and technology models that are helping to transform it.

Marty is a former reporter and editor at _The Chronicle of Higher Education_, where he was responsible for all coverage of the business and financial management of colleges and universities. He is the co-author of the influential report _College of 2020: Students_, published by the Chronicle. He also blogs about the future of higher education at www.collegeof2020.com.

Marty formerly worked as a reporter and editor for daily newspapers in Phoenix and St. Louis, covering politics, education, and business. He was the Washington correspondent for _The Arizona Republic_ in the 1990s. He is also a freelance writer who has written for Lumina Foundation, the non-profit Ithaka, and other organizations.

Before joining Georgetown, he worked in the higher education practice at Huron Consulting Group, where he wrote white papers and recorded podcasts that discussed key issues facing college and university leaders. He also worked as a consultant to several colleges and universities, including Cornell University and the University of Alabama in Huntsville.
### Member Organizations and Their Commissioners

**2015-2016**

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<td>Anne Chenoweth</td>
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<td>AABB</td>
<td>Lynn Posey (designate)</td>
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<td>Accreditation Committee-Perfusion Education</td>
<td>Linda Cantu</td>
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<td>Accreditation Council for Art Therapy Education</td>
<td>Janet Kempf</td>
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<td>Jim Kelly</td>
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<td>Jennifer Anderson Warwick (alternate)</td>
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<td>Kathleen Jung</td>
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<td>Elizabeth Slagle</td>
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<td>Claire Chandler</td>
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<td>George Lee, III</td>
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<td>Michelle Hall</td>
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<td>Susan Fuchs</td>
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<td>Ron Thackery</td>
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<td>Marcia Rosal</td>
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<td>Rita Brooks</td>
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<td>Amer Assoc for Thoracic Surgery</td>
<td>Sary Aranki</td>
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<td>Catherine Carter</td>
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<td>Bradley Kulat</td>
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<td>David Palmer (alternate)</td>
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<td>Rebecca McAlister</td>
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<td>Maria Friedlander</td>
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<td>ASET - The Neurodiagnostic Society</td>
<td>Faye McNall</td>
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<td>Theresa Krupski (Designate)</td>
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<td>Erna Boone</td>
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<td>Jeremy Wyatt</td>
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<td>Marian Fortmann</td>
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<td>Carlton Hornung</td>
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<td>Vocational-Technical Programs</td>
<td>Michael O'Donnell</td>
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CAAHEP Board of Directors  
2015-2016

**President**  
Thomas K. Skalko, PhD, LRT/CTRS  
*(Term ends 2018 – 2nd Term)*  
Professor  
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  - Governance, Chair  
Liaison: Advanced Cardiovascular Sonography

**Vice President**  
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  - Recommendation Review, Chair  
  - Governance  
Liaison: Lactation Consultants

**Treasurer**  
Barry S. Eckert, PhD., FASAHP  
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  - Audit Committee, Chair  
  - Performance Oversight  
  - Governance  
Liaison: Specialist in Blood Bank Technology

**Board Members**

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Committee Assignment:  
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Liaison: Kinesiotherapy

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  - Recommendation Review  
Liaison: Medical Scribe Specialist

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  - Standards Committee  
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Audit Committee
Liaison: Exercise Sciences

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Governance
Liaison: Anesthesia Technologists

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Recommendation Review

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Committee Assignment:
Planning and Development
Liaison: Recreational Therapists

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Recommendation Review
Liaison: Art Therapy

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Recommendation Review
Audit Committee
Liaison: Assistive Technology
2015-2016 Governance Committee

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Staf Liaison:
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Telephone number remains the same
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The 2016 annual election for CAAHEP is for the following elected positions:

**Five 3-year positions on the Board of Directors**

The Nominating and Elections Committee received a total of four nominations in response to the Call for Nominations which set a deadline of March 3, 2016. Nominations also will be accepted from the floor during the Annual Meeting in Memphis. In considering candidates for floor nominees, be advised that the eligibility criteria for candidates to these positions, as specified in the CAAHEP Bylaws are:

A. Must be a Commissioner or a Commissioner-Designate.
B. Must continue as a Commissioner during the term of office to which elected; the sponsoring organization must verify the candidate will continue as their Commissioner for the full term of office (3 years).
C. Commissioner can only hold one office at a time.
D. The Board of Directors has a limit of two consecutive terms for which a Commissioner can serve.

**NOMINATIONS FROM THE FLOOR AT THE CAAHEP MEETING:**

Additional nominations will be accepted from the floor during the opening luncheon on Sunday, April 10, 2016. Such nominees must be able to present the full documentation necessary to the Chair of the Nominating and Elections Committee no later than 8:00 am Monday, April 11, 2016.

**INTRODUCTION OF NOMINEES AT THE CAAHEP MEETING:**

The Nominating and Elections Committee will formally present the preliminary slate of nominees to the Commission at the Luncheon on Sunday, April 10, 2016. Nominees will be asked to stand for visual identification. This introduction will provide the Commissioners the opportunity to individually discuss issues and concerns with the nominees during the Sunday afternoon breaks and welcome reception as well as the Monday morning breakfast and break.

**ELECTION PROCESS AT THE CAAHEP MEETING:**

The election of Commissioners to positions on the Board of Directors is scheduled during the Business Meeting on Monday, April 11, 2016. Ballots will be distributed to and collected from Commissioners in attendance during the 15-minute period.

The Bylaws require a 50% + 1 majority for election to the Board. If runoff elections are required to meet this provision, ballots for the runoff will be distributed to the Commissioners at the end of the business meeting, and collected from the Commissioners during the afternoon break.
NOMINATIONS RECEIVED BY THE MARCH 3, 2016 DEADLINE

TWO POSITIONS OPEN FOR SPONSORING ORGANIZATION
ONE POSITION OPEN FOR COMMITTEE ON ACCREDITATION
ONE POSITION OPEN FOR REPRESENTATIVE FROM NN2
ONE POSITION OPEN FOR REPRESENTATIVE OF “AT LARGE” EDUCATORS

<table>
<thead>
<tr>
<th>NAME OF NOMINEE</th>
<th>ORGANIZATION</th>
<th>CATEGORY</th>
<th>CURRENT INCUMBENT?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amber Donnelly</td>
<td>American Society for Clinical Pathology</td>
<td>Sponsoring Organization</td>
<td>No</td>
</tr>
<tr>
<td>Kathryn (Katie) Kuntz</td>
<td>Society of Diagnostic Medical Sonography</td>
<td>Sponsoring Organization</td>
<td>No</td>
</tr>
<tr>
<td>Elizabeth (Betsy) Slagle</td>
<td>Accreditation Review Council for Surgical Technology/Surgical Assisting</td>
<td>Committee on Accreditation</td>
<td>Yes</td>
</tr>
<tr>
<td>Gregory Ferenchak</td>
<td>National Network of Health Career Programs in 2-year Colleges</td>
<td>NN2/Two year deans</td>
<td>Yes</td>
</tr>
</tbody>
</table>
PERSONAL STATEMENTS AND ACTIVITY REPORTS FOR NOMINEES FOR
SPONSORING ORGANIZATION REPRESENTATIVE (TWO SEATS OPEN):

Name: Amber Donnelly, PhD, MPH, SCT
CAAHEP Commissioner for American Society for Clinical Pathology
Current Position Title: Director, Cytotechnology Education, University of Nebraska Medical Center

Although I am somewhat new to CAAHEP, I have become quite familiar with programmatic accreditation in my role as a program director and a member of the Cytotechnology CoA, CPRC. I believe CAAHEP accreditation plays a major role in assuring the quality of education by requiring programs to continuously evaluate their current practices, find areas to improve upon and to be held accountable for the program's outcomes.

By holding a program to the highest of standards, we are serving in the best interest of our stakeholders – most importantly the public but also employers, financial aid/loan officers, and prospective students seeking quality accredited programs which will offer them a successful future in their profession.

As commissioner to CAAHEP, representing a sponsor organization, I think it is important to have active participation from the sponsor organizations. Sponsors bring expertise and perspective of their respective disciplines to the CAAHEP system, strengthening the collaboration that occurs between all of our disciplines.

If elected, one of my goals will be to encourage Sponsor participation in CAAHEP. I am also looking forward to contributing knowledge from my first hand experiences with distance education and the use of innovative technologies in the classroom to this organization. I believe it is extremely important that CAAHEP accreditation supports our programs exploring innovative technologies that will help them to stay current with educational trends and attract the best and brightest students into our fields of practice.

Relevant experience:
- Member of the Cytotechnology Programs Review Committee – A CoA of CAAHEP;
- 14 years as Program Director of a Cytotechnology Program and experience in having gone through 2 successful accreditation cycles;
- Actively involved on the Mayo Cytotechnology Program's advisory committee, offering recommendations for program improvement based on outcomes data and the current practices of cytotechnologists;
- Commissioner to CAAHEP for the American Society for Clinical Pathology since 2013;
- Member CAAHEP 2016 Annual Meeting Program Planning Committee

Name: Kathryn (Katie) Kuntz, MEd, RT(R) RDMS, RVT
CAAHEP Commissioner for: Society of Diagnostic Medical Sonography
Current Position Title: Clinical Assistant Professor, Diagnostic Imaging, Biomedical Sciences, University of Wisconsin-Milwaukee,

I have been a believer and supporter of programmatic accreditation since the inception of CAAHEP. As a Program Director at the Mayo Clinic, I led the program through the accreditation process for 4 successful cycles, including the award of 10 year accreditation. During that period, I also served for 12 years on the JRCDS, serving two back-to-back terms as Chair, and 20 years as a CAAHEP/JRCDS site visitor.

Following my service to JRCDS, I have assisted over 20 programs from all types of sponsorship, to develop accreditation self-studies, and submit for and achieve CAAHEP accreditation. I now work in areas of higher education that include new and innovative delivery models for allied health education including hybrid and online program design, and competency-based credit degrees (e.g., UWM Diagnostic Imaging Flex degree.)
I have also served on the Board of Directors for the SDMS—an organization that has a long history of supporting mandatory education and certification for Diagnostic Medical Sonography. The CAAHEP model of focusing on the profession through standards vetted by the sponsoring organizations for a given profession, along with the peer review process and reporting of outcomes, confirms a commitment to students, faculty, programs and the communities of interest they serve.

I believe that my strong background of Board service, working with the CAAHEP accreditation process, and current work in non-traditional education delivery models will allow me to share valuable insight into Allied Health Education Standards and programmatic accreditation processes. My goal, if elected, would be to use my skills and knowledge to assist CAAHEP in remaining relevant amidst the changing landscape of higher education and the challenges that accompany change.

**Relevant experience:**
- Current member CAAHEP Standards Committee
- Consultant to DMS programs seeking CAAHEP accreditation
- Past Chair, Board member and Historian for the JRCDMS
- CAAHEP/JRCDMS site visitor (1990-2009)
- CAAHEP Distance Education Task Force (c. 2009)
- Speaker, SDMS Annual Conference: JRCDMS/CAAHEP Site Visitor Training
- Speaker, SDMS Webinar: Programmatic Accreditation
- Speaker, CAAHEP Annual Meeting: Spotlight on Sponsors
- Representative for JRCDMS at two CAAHEP program appeals hearings
- Master’s thesis work on establishing outcome thresholds in diagnostic medical sonography—adopted by the JRCDMS
- Master's Degree in Education / Graduate Level Certificate in Adult Education
- Member and contributor to the National Education Curriculum Taskforce in Diagnostic Medical Sonography
- SDMS Educator’s Committee Chair / responsible for oversight of the review and input to CAAHEP/JRCDMS and JRCCVT Standards during sponsor review periods

---

**PERSONAL STATEMENTS AND ACTIVITY REPORTS FOR NOMINEE OF COMMITTEE ON ACCREDITATION REPRESENTATIVE (ONE SEAT OPEN)**

**Name:** Elizabeth (Betsy) Slagle, MS, RN, CST, FAST  
**CAAHEP Commissioner for:** Accreditation Review Council – Surgical Technology/Surgical Assisting  
**Current Position Title:** Associate Professor Emerita, University of Saint Francis, Fort Wayne, IN

As someone who has been a long-term leader of a CAAHEP accredited program, I understand the importance of assuring quality to those served by allied health education—the student, the profession and most importantly, the patient. I have come up through the ranks as faculty/program director, site visitor, CoA officer and most recently CAAHEP board member. From all perspectives, I have always been certain that CAAHEP is the “Gold Standard” in allied health programmatic accreditation.

Through its recently adopted strategic plan, CAAHEP is well positioned to enhance its reputation as the “Gold Standard” with its initiatives to expand recognition of the CAAHEP brand, deliver unparalleled services to stakeholders, influence public policy and strengthen operational excellence. As an idea person and a maximizer, I look forward to supporting achievement of CAAHEP’s strategic plan as a continuing board member. While being a voice for the Committees on Accreditation, I am committed to improving communication and collaboration with communities of interest, offering stellar services to our CoAs and programs and assuring consistency in the accreditation process while respecting the unique characteristics of each profession.
Relevant experience:
- CAAHEP Board of Directors, 2014 to present
- Member, CAAHEP Recommendation Review Committee, 2014 to present
- CAAHEP Liaison to the Accreditation Council on Art Therapy Education (ACATE), 2015 to present
- ARC/STSA Commissioner, 2014 to present
- ARC/STSA Board of Directors, 2009-2015
  - President, 2012-2014
  - Vice-President 2010-2012
- ARC/STSA On-site Evaluator, 1993 to present
- Surgical Technology Program Director/Department Chair, 1983-2015

Candidate for NN2 Seat:

Name: Gregory Ferenchak, EdD, RT(R)(QM)
CAAHEP Commissioner for: NN2
Current Position Title: Dean of Health Sciences, Broward College, Coconut Creek, FL

I believe that programmatic accreditation is essential to insure that students in health science programs receive the best education possible so they are successful in their chosen medical profession. CAAHEP improves the educational process. Graduates from CAAHEP-accredited programs are well received by employers because of CAAHEP’s reputation. In the years that I have been associated with CAAHEP, I have found the organization very accommodating to the needs of the programs. The accreditation process is well defined and the Standards are easy to interpret. My goals as a CAAHEP Board member are to accredit programs that are worthy of the status and to increase the number of CAAHEP-accredited programs.

Relevant experience:
- CAAHEP Commissioner from NN2 since 2012
- CAAHEP Board of Directors since 2013
- Member of the Board’s Performance Oversight Committee
- Former Board Member and Site Visitor for JRC-ERT (Radiologic Technology)
- Serve on the American Association of Community Colleges Commission on Economic and Workforce Development

“At Large” Educator Position:

No nominations were received by the March 3, 2016 deadline.
# Current Board of Directors – 2015-2016

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Represents</th>
<th>Term: 1st or 2nd</th>
<th>Current Term Ends</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SPONSORING ORGANIZATIONS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cameron Harris</td>
<td>Board of Registered Polysomnographic Technologists</td>
<td>2nd</td>
<td>2016</td>
</tr>
<tr>
<td>Kate Feinstein</td>
<td>American College of Radiology</td>
<td>1st</td>
<td>2017</td>
</tr>
<tr>
<td>Susan Fuchs</td>
<td>American Academy of Pediatrics</td>
<td>2nd</td>
<td>2018</td>
</tr>
<tr>
<td>Claire Chandler</td>
<td>American Academy of Anesthesiologist Assistants</td>
<td>2nd</td>
<td>2016</td>
</tr>
<tr>
<td><strong>EDUCATIONAL PROGRAMS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carolyn O’Daniel</td>
<td>National Network of Health Career Programs in Two-Year Colleges</td>
<td>2nd</td>
<td>2018</td>
</tr>
<tr>
<td>Barry Eckert</td>
<td>Association of Schools of Allied Health Professions</td>
<td>2nd</td>
<td>2017</td>
</tr>
<tr>
<td>Yasmyn Simonian</td>
<td>Association of Schools of Allied Health Professions</td>
<td>2nd</td>
<td>2018</td>
</tr>
<tr>
<td><strong>COMMITTEES ON ACCREDITATION</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Betsy Slagle</td>
<td>Accreditation Review Council on Education in Surgical Technology and Surgical Assisting</td>
<td>1st</td>
<td>2016***</td>
</tr>
<tr>
<td>Susan Muller</td>
<td>Committee on Accreditation for the Exercise Sciences</td>
<td>1st</td>
<td>2018</td>
</tr>
<tr>
<td>Thomas Skalko</td>
<td>Committee on Accreditation of Recreational Therapy Education</td>
<td>2nd</td>
<td>2018</td>
</tr>
<tr>
<td>Doug York</td>
<td>Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions</td>
<td>1st</td>
<td>2017</td>
</tr>
<tr>
<td><strong>PUBLIC MEMBERS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cheryl Harris</td>
<td></td>
<td>1st</td>
<td>2017</td>
</tr>
<tr>
<td>Paulettta Brown Bracy</td>
<td></td>
<td>2nd</td>
<td>2018</td>
</tr>
<tr>
<td><strong>AT-LARGE EDUCATOR</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>John Padgett</td>
<td>Proprietary Institutions</td>
<td>2nd</td>
<td>2016</td>
</tr>
<tr>
<td><strong>RECENT GRADUATE</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deborah Agustin</td>
<td></td>
<td>1st</td>
<td>2017</td>
</tr>
</tbody>
</table>

*** Betsy was appointed to serve out an unexpired term and will be eligible for two full terms of her own.
AGENDA

Annual Business Meeting
Commission on Accreditation of Allied Health Education Programs
April 11, 2016

Call to Order – Thomas Skalko, President

Review and Approval of Minutes from 2015 Annual Meeting

Treasurer’s Report – Barry Eckert

Final Report of Nominating and Elections Committee – John Padgett, Chair
Distribution of Ballots

President’s Report – Thom Skalko

Executive Director’s Report – Kathy Megivern

Open Forum for Discussion of Issues of Concern to Commissioners

Announcement of Election Results

Adjourn
Call to Order
CAAHEP President Thomas Skalko called the Annual Meeting of the CAAHEP Commission to order at 2:20 PM Central Time. It was determined that a quorum was present, including seven Commissioners who participated electronically via webinar.

2014 Meeting Minutes
President Skalko called for a motion to approve the minutes of the April 28, 2014 Annual Meeting and October 24, 2014 Special Meeting of the Commission.

Move to approve the April 28, 2014, and October 24, 2014, Meeting Minutes. Seconded and approved.

Treasurer’s Report
Treasurer Barry Eckert noted the Treasurer’s Report in the meeting material and asked for questions or comments. There being none, President Skalko called for a motion to accept the Treasurer’s Report as presented.

Move to accept the Treasurer’s Report. Seconded and approved.

Nominating and Elections Committee Report
John Padgett, Chair of the Nominating and Elections Committee, reported that no additional nominations for the CAAHEP Board of Directors were submitted for consideration. Ballots for elections were distributed to Commissioners and collected.

Bylaws Committee
President Skalko asked if there were any questions regarding the proposed Bylaws Amendments. Cameron Harris, Chair of the Bylaws Committee, noted that in Article VII, Section 1, the number of standing committees needed to change from two to three.

Move to approve the changes to the Bylaws as edited. Seconded and approved.

New Sponsoring Organizations and Committees on Accreditation
President Skalko presented the organizations and Committees on Accreditation seeking recognition by the Commission.
Motion to approve sponsoring organization membership for the American Art Therapy Association. Seconded and approved.

Motion to approve membership of the new Committee on Accreditation for Art Therapy. Seconded and approved.

Motion to approve sponsoring organization membership for RESNA (Rehabilitation Engineering and Assistive Technology Society of North America). Seconded and approved.

Motion to approve membership of the new Committee on Accreditation for Assistive Technology. Seconded approved.

**New Associate Member**

Motion to approve the associate membership of the Coalition for Baccalaureate and Graduate Respiratory Therapy Education. Seconded and approved.

**Election Results**

Kalyani Naik, on behalf of the Nominating and Elections Committee, reported on the election results. Susan Fuchs, Carolyn O’Daniel, Thomas Skalko, and Yasmen Simonian were re-elected to the CAAHEP Board of Directors. Susan Muller was newly elected to the CAAHEP Board.

**Adjourn**

There being no additional business to conduct, the Commissioners Meeting adjourned at 2:48 PM Central.
# Revenue and Expense Statement

**July 1, 2015 - February 29, 2016**

<table>
<thead>
<tr>
<th>Income</th>
<th>Thru 2/29/2016</th>
<th>Budget 2015-2016</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional Fees</td>
<td>612,085</td>
<td>621,000</td>
<td></td>
</tr>
<tr>
<td>Sponsor &amp; CoA Fees</td>
<td>233,400</td>
<td>231,000</td>
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<tr>
<td>Investment Income</td>
<td>21,076</td>
<td>26,000</td>
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</tr>
<tr>
<td>Annual Meeting Revenue</td>
<td>6,242</td>
<td>32,390</td>
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<tr>
<td>Miscellaneous Income</td>
<td>1,364</td>
<td>--</td>
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<tr>
<td><strong>Total Income</strong></td>
<td>$874,843</td>
<td>$910,390</td>
<td>96.1%</td>
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</table>

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Amount</th>
<th>Budget 2015-2016</th>
<th>Amount</th>
<th>Budget 2015-2016</th>
</tr>
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<tbody>
<tr>
<td>Annual Meeting</td>
<td>536</td>
<td>66,782</td>
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<tr>
<td>Dues/Subscriptions Publications</td>
<td>10,953</td>
<td>12,200</td>
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<tr>
<td>Furniture/Equipment/Supplies</td>
<td>11,416</td>
<td>14,500</td>
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<tr>
<td>Miscellaneous</td>
<td>3,365</td>
<td>1,500</td>
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<tr>
<td>Personnel &amp; Professional Services</td>
<td>391,622</td>
<td>582,508</td>
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<tr>
<td>Postage/Printing/Reproduction</td>
<td>1,281</td>
<td>3,500</td>
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<tr>
<td>Insurance/Utilities/Taxes</td>
<td>12,122</td>
<td>16,400</td>
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<tr>
<td>Telephone/Internet</td>
<td>7,233</td>
<td>13,000</td>
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<tr>
<td>Travel/Lodging/Meals</td>
<td>192,746</td>
<td>200,000</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td>$631,274</td>
<td>$910,390</td>
<td>69.3%</td>
<td></td>
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</tbody>
</table>

Special Projects – approved for funding from reserves and paid thus far:

- Rebuild of Database and website and Online Self-Study Tool: $190,456
- Accreditation Specialist Consultant: $36,640
Commission on Accreditation of Allied Health Education Programs  
Statement of Financial Position  
As of February 29, 2016

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>Current Assets</th>
<th>Fixed Assets</th>
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<tbody>
<tr>
<td>Checking/Savings</td>
<td>$87,186.07</td>
<td>$254,919.67</td>
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<tr>
<td>Accounts Receivable</td>
<td>-377.60</td>
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<td>Other Current Assets</td>
<td>1,655,240.34</td>
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<td><strong>Total Current Assets</strong></td>
<td><strong>$1,742,048.81</strong></td>
<td><strong>$1,996,968.48</strong></td>
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<tr>
<td><strong>Total Liabilities &amp; Equity</strong></td>
<td><strong>$1,971,309.03</strong></td>
<td><strong>$1,996,968.48</strong></td>
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<tr>
<td><strong>Liabilities &amp; Equity</strong></td>
<td><strong>$25,659.45</strong></td>
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<td>Accounts Payable</td>
<td>5,349.90</td>
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<td>Other Current Liabilities</td>
<td>20,309.55</td>
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<tr>
<td><strong>Total Current Liabilities</strong></td>
<td><strong>$25,659.45</strong></td>
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</table>

**TOTAL LIABILITIES & EQUITY**  
$1,996,968.48